

Millbury Public Library

Gifts

Donations are made to the Friends of Millbury Public Library. Donated material is accepted with the understanding that the items are donated to the Friends, and may or may not be added to the collection. We strongly discourage the donation of old textbooks, magazines, or items in poor condition. We will receipt donations (number and format of items donated, date, donor, etc), but will not place a value on the items. Items not added to the collection remain with the Friends for inclusion in their book sales.

Gifts must meet the same standards for inclusion in the collection as items that we select and purchase.

Books

The Library Staff checks the database for current holdings of donated books, and determines whether the item should be added to the collection. The following items are prime candidates for inclusion:

- Popular titles, usually fiction, still on reserve or otherwise in demand
- Newer editions of titles already in the collection
- Replacements for lost, missing, long overdue, or ragged items
- Paperbacks in excellent condition, both as first copies and as added copies
- Out-of-print titles still in demand
- Nonfiction titles to add to popular subject areas or subject areas that need strengthening
- Items suitable for the Reference Collection

Nonprint

The library staff is responsible for evaluating items for inclusion.

Children's and Young Adult Materials

The Library Director evaluates these materials for inclusion.

Gifts from Local Authors and Local Organizations

These titles are evaluated for inclusion in the collection by the Director. Gifts from local authors of their own titles which fall outside of our collection development criteria are generally added to the Millbury collection.